

**FORT COLLINS AREA INTERFAITH COUNCIL (IFC)  
2011 Grant Application**

**Organization Information**

<b>Organization:</b>					
<b>Contact:</b>				<b>Phone:</b>	
<b>Address:</b>					
Street Address			Apartment/Unit #		
City			State		ZIP Code
<b>Website:</b>			<b>E-mail:</b>		
Is your organization an IFC member?				YES	NO
				<input type="checkbox"/>	<input type="checkbox"/>
If no, would you like to become a member?				YES	NO
				<input type="checkbox"/>	<input type="checkbox"/>
<b>Overall purpose of Organization:</b> (mission statement)					
<b>Contact Signature:</b>				<b>Date:</b>	

**Project/Program Description**

YOUR ANSWERS	
<b>Project Name:</b>	
<b>Project Summary:</b> <ul style="list-style-type: none"> <li>Concise summary of the project and its most important benefits—who, what, why, when.</li> <li>Be specific and compelling.</li> <li>Build credibility of your organization, reinforce your organizations connection(s) with the IFC mission.</li> </ul>	
<b>Statement of Need:</b> <ul style="list-style-type: none"> <li>Identify specific need/issue/group that the project will address and/or at-risk persons served. Use statistics to support criticality of need/issue/at-risk group.</li> <li>Discuss connection between need/issue/group and your organization. Demonstrate your organization's expertise in area of concern.</li> </ul>	
<b>Project Objectives:</b> <ul style="list-style-type: none"> <li>Explain how project addresses need(s) Identified.</li> <li>Provide realistic, attainable objective with measurable outcomes.</li> </ul>	
<b>Project Methods or Plan:</b> <ul style="list-style-type: none"> <li>Detail activities to take place to achieve desired results.</li> <li>How does the project fit into an overall program, if applicable. Is it:               <ul style="list-style-type: none"> <li>A single event/ongoing program?</li> <li>An emergency program?.</li> </ul> </li> <li>What is your timetable?</li> <li>What are your major milestones?</li> <li>List collaboration with other agencies/programs, if any.</li> </ul>	

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**Funding Request**

YOUR ANSWERS	
<p><i>Grant Amount Requested:</i></p> <ul style="list-style-type: none"> <li><i>Dollar amount (typical grant awards range from \$100 to \$500 quarterly), or</i></li> <li><i>Non-monetary request: i.e. computers, office supplies, furniture, volunteer support, etc.</i></li> </ul>	
<p><b>Project Budget:</b></p> <ul style="list-style-type: none"> <li>Include Personnel costs (salaries, benefits, contracts), Overhead (space, equipment, supplies), other Indirect costs.</li> <li>If funding is part of a larger project explain how this project fits into the overall project and budget.</li> <li>Percent overall organization budget used for overhead vs. programs.</li> </ul>	

**Evaluation Methods**

YOUR ANSWER	
<p>Provide the following:</p> <ul style="list-style-type: none"> <li>Specifics as to how funds requested will be used. (e.g., \$440—10 days of services for the elderly @ \$44/day or \$500—\$25 grocery cards for 20 people.)</li> <li>If this is a recurring/repeating project and you received IFC funding in 2009, please attach your evaluation report for the 2009 project. How were 2009 IFC funds utilized?</li> <li>Any other discussion of how you ensure success of project/program.</li> </ul>	

**Submittal**

MAIL	OR	ONLINE
Submit original and two copies to: Fort Collins Area Interfaith Council Grants and Awards Team PO Box 270256 Fort Collins, CO 80527-0256		Submit completed application in Word (.doc) or PDF (.pdf) file as attachment to e-mail: <a href="mailto:grants@ftcollinsinterfaithcouncil.org">grants@ftcollinsinterfaithcouncil.org</a>

**Interfaith Use Only:**

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<b>Amount Approved:</b>		<b>Date:</b>	
<b>Committee Chair Signature:</b>			
<b>Treasurer Signature:</b>			